

FICHE-MEMO : LA COLLE Phases de la présentation, expressions-clefs
(fiche secours autorisée lors de votre PREMIERE colle)

INTRODUCTION:

Catch phrase: Use a catch phrase (*une phrase-accroche*) in order to put the document back into context, provided it is not too broad (must relate to the issue)

Title, source and date:

This document, entitled « ... », is an extract from..... (pas de ... "is extracted from")
It was published in *The Guardian*... in May 2019/in 2019 (on May 28 2019)

Topic sentence:

The article deals with sth/ It tackles sth

SUMMARY: be synthetic, do NOT present each paragraph, but do connect the ideas logically

- Firstly secondly, lastly (Enumeration)
- Moreover/furthermore/besides (de plus)
- On the one hand, on the other hand (Balancement)
- This is due to..., this problem results FROM..., sb/sth is to blame for this situation/problem (Cause)
- So, as a consequence, as a result, consequently, it results IN... (+Consequence)
- However, nevertheless, still, yet (Contrast)

Give examples/Quote:

As is said/written in Paragraph 2 (the Paragraph 2) / As is said/written in the second paragraph,
I can quote...

Figures (especially for audio documents):

250 people: two hundred_ and fifty people (no -s, no « of »)

3890 cars: three thousand_ eight hundred and ninety cars

BUT

Hundreds_ of people came to the ceremony (des centaines)

TRANSITION: PAUSE PAUSE PAUSE, LOOK AT YOUR AUDIENCE

This article raises the issue of.....

+

I would like to study.....

I asked myself if/why...

I would like to comment on (+one or two aspects of the document/issues raised by the journalist)

COMMENTARY: Don't repeat what has already been said in the document

Argue logically (see METHODOLOGY)

If your commentary resorts to analogy or parallels with similar problems or situations:

We can draw a parallel with...

This reminds me of...

Pour les expressions de l'opinion, ~~according to me~~ ne s'utilise pas (« according to you » etc, oui)

CONCLUSION: (it is mostly a conclusion of your commentary but if you can allude to the article, why not). Sum up your argumentation briefly, using stronger words, then deduce and zoom out (*prenez du champ*)

No phony opening (*pas d'ouverture-bidon*), please. If you don't know how to do it, abstain.

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